



TOWN OF
NEWMARKET
NEW HAMPSHIRE



Monthly Department Report

July 2023

POLICE

Activity

Newmarket Police 3-year comparable statistics for the month of July 2023.

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<i>Total calls for service</i>	1671	1664	1613
<i>Motor vehicle stops</i>	361	342	383
<i>Arrests</i>	14	15	6
<i>Offense reports</i>	42	51	30
<i>M/V accidents</i>	8	6	8
<i>Parking tickets</i>	53	32	48
<i>Drug overdoses</i>	2	1	0
<i>Alarms</i>	1	11	11
<i>Death investigations</i>	1	1	1
<i>Mental health related</i>	32	44	8
	OBJ	OBJ	OBJ

During the month of July, the Newmarket Police Dispatch Center documented 1671 calls for service. We investigated 42 reported criminal incidents that required investigations into all of them. Those cases involved Criminal Mischief, A Stolen Motor vehicle, Unlawful Possession of Alcohol, Assault by Means of a Dangerous Weapon, Violation of Restraining Order, False Imprisonment, Resisting Arrest or Detention, Assault, Contempt of Court, Online Computer Scams, Identity Theft, Theft, Harassment, Sexual Assault, and Criminal Threatening.

We continue to respond to numerous **Civil Disputes** which include Landlord/Tenant Issues, Child Custody Issues and Property Ownership. Below are a few examples of civil issues we dealt with this month:

- A subject came to the station requesting assistance with getting her children back. The reporting party said she had a court ordered parenting plan which indicated she could have the children at this time. The father was refusing to return the children. We directed the reporting party to the court for the violation of the civil order.

- Officers were called to assist with an eviction process in a "Shared Facility". A shared facility is where tenants have private areas but share common spaces such as kitchens and bathrooms. Under limited circumstances a tenant can be issued a "72-hour notice" which removes the tenant after 72 hours (about 3 days) for safety reasons. In this case we helped navigate the tenant leaving the shared facility.

- DCYF requested we accompany them while they conduct a home visit. The worker had received a report of violence in the home. An officer stood by while the worker visited with the family.

-We received a call about a neighbor dispute. The caller reported her neighbor came onto her property and trimmed her bushes. She confronted the neighbor who told her she trimmed the bushes because the caller never does. The officer provided options to the caller who at this time just wanted the incident documented.

Mental Health

We responded to numerous mental health related calls along with several welfare checks. Below are a few examples of calls we responded to:

- A subject called the station requesting a welfare check on himself. The subject reported tensions with his family and he was concerned for his safety. Officers stood by while the subject gathered his belongings. Officers provided mental health resource information to the caller while they waited for his ride to arrive. Moments later an UBER arrived to take the subject to a different location.

- Dispatch received a call from a concerned citizen. The caller reported she had been speaking with her friend earlier in the evening and now could not reach him. The caller said the friend was at a local restaurant and sounded intoxicated. She told the dispatcher

that the subject has been depressed recently and she worried for his safety. She also reported to the dispatcher that her friend owns firearms and always carries one on him in his waistband. Officers responded and made contact with the friend. They offered assistance which he declined. They provided him with resources and information should he want any further assistance. They asked him to call his concerned friend back. He thanked the officers for their response.

- We received a request from Hooksett Police Department to check our town for a missing and vulnerable adult. We checked a residence in town but did not immediately locate the missing person. An officer located her downtown a few minutes later. After speaking with her legal guardian, she was transported to the hospital for evaluation.

Motor Vehicle Incidents

We had several incidents involving motor vehicles, reckless driving and alcohol. Many of the incidents involved aggressive driving and “road rage”. We stopped 361 motor vehicles during the month for a variety of violations that include “Hands Free “, Speeding, Negligent Operation, Expired Inspection, Expired Registration, Equipment Violations, Operating with a Suspended Driver's License, Driving Under Impairment, Aggravated DUI, Disobeying an Officer, Conduct After an Accident and Following too Closely.

- One incident or series of incidents involved the same person over a 10-day span starting on July 23, 2023. On that day a subject drove around Newmarket after removing his license plates from his vehicle and damaged property at 4 separate locations (several vehicle windows were smashed with rocks). Officers searched the area but were unable to locate the subject. An investigation ensued and officers identified a person they felt was responsible for the damage. Over the next several days we received reports of similar damage at several locations. Officers observed and attempted to apprehend the suspect several times over that 10-day span. On numerous occasions officers attempted to stop the suspect only to see him flee at dangerous speeds. Officers felt the risk to the public caused by pursuing the suspect on those occasions outweighed the benefit of immediately apprehending him.

On July 27th we appealed to the public for assistance in locating the subject by means of a press release and social media post. Later that same day an officer at the police station working on a report relative to this incident heard a noise outside. He responded to the parking lot and discovered the suspect speeding away. The officer gave chase but could not relocate the suspect. The same officer discovered that several police cruisers had been damaged. Below are some photos of the damage.



Later in the evening the suspect and vehicle were located in Newfields. Officers gave chase and the suspect sped away. The New Hampshire State Police called off the pursuit of this vehicle when it reached speeds of more than 120 mph on the highway.

Every available Newmarket officer was summoned to the police station that night to help secure the station and search for the suspect. We took necessary precautions at the station and borrowed some mobile barricades from the Exeter DPW. Our lot was blocked from entry on three sides to prevent the suspect from driving through. Over the next few days, the suspect fled the police in Newmarket and several surrounding communities on numerous occasions.

On August 1st the investigation led us to Rochester, NH. The suspect was located in a parking lot of a business. Officers attempted to apprehend the suspect. The suspect rammed two police vehicles at the scene and fled. A chase ensued that went through several NH jurisdictions and into the State of Maine. Maine State Police eventually were able to conduct a "PIT Maneuver" on the fleeing vehicle/suspect and bring the chase to an end. The suspect was taken into custody where he awaits further court proceedings.

- At approximately 9:44 a.m. an off-duty officer observed a vehicle drive over the curbed island at the Dinormart on Exeter Street. The same vehicle then struck the retaining wall at the back of the parking lot. The off-duty officer called the police station to report the incident. A responding officer placed the operator of that vehicle under arrest for DUI-Impairment after an investigation.

- Early in the morning hours of July 3^{1st}, 2023, an officer located a vehicle parked in the middle of Dame Road. The officer located a sleeping person in the passenger seat. After a brief investigation the subject was placed into protective custody due to intoxication. The vehicle had sustained damage, but the occupant could not tell officers where it happened. He had no idea where he was or how he got there. The subject was later transported to the Rockingham County Jail.

Motor Vehicle Crashes

Although accidents remain low, we did have 8 motor vehicle crashes this month. Most of the accidents were minor in nature and we did not have any reported injuries.

- In the early morning hours of July 5th, 2023, officers responded to an accident on Elm Street. The calling party reported being struck by another vehicle. The caller said the subject tried to drive off in her car but the damage to the vehicle disabled it. She said the operator left the area on foot. The subject could not be located after a search of the area. The operator of the suspect vehicle was identified and later arrested on a warrant for Conduct After an Accident.



- On the evening of July 20th, 2023, officers responded to a motor vehicle crash on Bay Road. The operator told the officers he "spaced out". The vehicle left the roadway and into a ditch causing it to roll onto its roof.



Animal Calls

We responded to numerous calls involving animals this month. The calls included lost or found dogs, lost or found cats, several dog bites, a chicken and a coyote.

- An officer spoke with a subject over the phone who found a dead chicken on his doorstep. An officer later responded to the house and spoke with the calling party. A coyote had been captured on surveillance with the chicken. The coyote was gone prior to the arrival of the officer.

- A woman responded to the police station with a loose dog she found on the side of the road. As she was attempting to bring the dog inside the station the dog bit her. Officers were able to help the woman and later verified that the dog was up to date on all its shots

Below are a few examples of the different calls our department responded to over the month of July:

- We received a noise complaint in the area of the bandstand downtown. A caller reported someone was playing the piano that was placed on the bandstand earlier in the day. The

caller felt that 12:04 a.m. was not the appropriate time to play music. Offices did not locate anyone at the bandstand.

- We received a report of two jet ski watercraft stuck on the mud flats just off Moody Point. The officer spoke with the operators who said they had food and water with them. Marine Patrol was unable to reach the stranded operators due to the low tide. Both subjects indicated they were fine waiting for the tide to refloat their watercraft. Officers checked back later and discovered the subjects had made it off the flats and returned safely to the boat ramp.

- A subject was stopped after an officer observed him riding his motorized skateboard on the sidewalk downtown and on Main Street. The skateboard was traveling at a high rate of speed and the officer felt it was a danger to people on the sidewalk. The owner of the skateboard told the officer it could go up to 40 MPH. The officer made the subject aware of applicable laws and town ordinances

- Officers took possession of a rusted gun located by a citizen. Detectives placed the firearm into evidence until we can determine where it came from.

- Officers responded to a domestic disturbance at a residence in Newmarket. An investigation led to the arrest of a female subject for False Imprisonment, 3 counts of Simple Assault, Criminal Mischief and 2 counts of Contempt of Court.

- Officers responded back to the same residence the next afternoon after the female called to ask why she had been arrested. She was arrested on this day for Contempt of Court, Simple Assault and Resisting Arrest.

- Officers spoke with a subject about a neighbor dispute. The caller was upset after the upstairs neighbor expressed displeasure with her doing yard work. The officer guided the caller to speak with the landlord and ignore the neighbor if possible.

- A caller reported being "blackmailed" online. The caller sent nude photos to someone online. That person was now threatening to send the photos to his friends and family. The

officer explained options to the caller. The caller declined further police services at this time.

- An officer warned a subject for trespassing on the railroad tracks.
- Officers responded to a residence for a domestic disturbance. An investigation at the residence led to charges of Simple Assault by means of Dangerous Weapon X 2, Simple Assault X 3 and Theft by Unauthorized Taking.
- An officer spoke with a delivery driver who flagged him down. The driver reported being assaulted on this day and the previous day while delivering packages in Newmarket. The officer attempted to investigate the complaint, however the subject refused to identify herself and could not provide a description of any kind as to whom may have assaulted her. The officer contacted the company for more information after the reporting party became frustrated and left. We have received no further cooperation from anyone involved in this case.
- A subject came to the police station to report he found a body in his apartment building. Officers responded and determined the person died of what appears to be natural causes.
- We have received numerous complaints about speeding cars from a resident. We deployed our speed trailer to the area to record the speeds and vehicle count. Officers collected the data and provided it to the reporting party. The average speed was at or under the speed limit.
- Officers responded to a report of water across New Road. Officers blocked both sides and contacted DPW to deal with the water.



Personnel

We have no updates on personnel currently.

Training

We have no updates on training this month.

Parking Violations

- In the month of July, the department issued 53 parking tickets. We continue to be active in parking enforcement in the downtown area. The new parking enforcement officer has started and has been able to provide a consistent presence downtown. We have had 15-minute parking signs posted on Chapel and Central Street. The parking enforcement officer continues to monitor and educate motorists in these areas.

Fleet

- The fleet is in relatively good shape. All vehicles are up and running. The new truck is almost complete. We have received our new cruiser. The new cruiser is in the process of being outfitted with equipment. We currently have 4 vehicles that have been damaged due to interactions with people during business. We have scheduled the vehicles to be repaired.

Police Station Maintenance

- The police station is up to date and mostly in good working order. We continue to have problems with the air conditioning at the police station.

Drug Related Issues

The month of July saw a slight increase in drug-related activity. We have had 2 overdoses this month that were reported to us. One overdose was intentional, and medication related, the other was due to opiates.

- Officers responded to a local business after a subject was found unconscious in the bathroom. Officers administered Narcan and the subject was revived. The subject refused further medical treatment.

We have had several contacts with people struggling with substance related issues. We have continued with our efforts to provide services and guidance where we can and assist those looking for help. Below are the following statistics for Heroin/Opiate related overdoses and deaths since the inception of the Newmarket Alliance for Substance Abuse Prevention (N-ASAP).

2015- 45 Overdoses with four deaths resulting

2016- 22 Overdoses with two deaths resulting

2017- 15 Overdoses with two deaths resulting

2018- 6 Overdoses with two deaths resulting

2019- 3 Overdoses with one death resulting

2020- 8 Overdoses with two deaths resulting

2021- 5 Overdoses with one death resulting

2022 - 11 Overdoses with one death resulting

2023 – 5 Overdoses

*The police department's culture with regards to the opiate epidemic has evolved from "arrest and incarcerate" to "intervene and assist with recovery" when it comes to individuals who are addicted to opiates. It is my personal and professional belief that we cannot arrest our way out of this epidemic. Even if we tried that route, the cost to the taxpayers would be astronomical. Furthermore, the county jails and the state prison could not house all arrested "users." With that being said, we will **NOT** tolerate anyone who sells, distributes, or dispenses any of this poison that is in our community. If anyone is caught selling, distributing, or dispensing narcotics we will fully prosecute them.*

Community Policing

- We received an urgent call from a subject who reported her vehicle was going into the water and she was trapped inside. We responded to the Water Street parking area and located the subject about to go into the water. We assisted her with getting out of the vehicle. The vehicle was later moved back into the parking lot
- A caller reported finding an older man on Ash Swamp Road that was walking a dog and appeared confused. A second caller at the same time reported her husband was missing. She told us he suffers from Alzheimer's and may have their dog with him. Officers along with family members located the man and were able to get him safely back to his residence. An officer followed up and provided the second caller with information on the "Just in Case" program in case her husband wandered off again.
- A subject called the station requesting to speak with an officer with prior military experience. The caller told us he was having a difficult time and suffers from PTSD. Luckily on this night we had an officer available with prior military experience who responded to speak with the subject. The officer spoke with the caller and told him about services available to him. The officer connected him with a friend that lives in the area to keep him company for the night.
- Numerous juveniles came to the lobby this month to obtain bicycle helmets that we have obtained through a grant program.
- Officers responded to a stranded motorist in a bad location on Exeter Road. The officer remained with the vehicle for safety reasons until a tow truck could remove it.

-We received a report of a baby deer trapped under a rock that had been crying for two days. Officers connected the caller with NH Fish & Game. The officer told the caller he would let NH F&G advise him on the best course of action. The officer followed up later in the day with the caller. The caller reported that NHSP called and told him to let nature take its course. The officers responded to the residence and were able to free the deer and return it to the woods. Below are some pictures of Officer Pefine freeing the fawn.



Fiscal Year 2023/2024 Budget

We are early in the new budget, but everything appears to be on track. We did expend an unusual amount of overtime due to ongoing investigations this month.

Respectfully Submitted,

Greg Jordan

Police Chief

FIRE AND RESCUE

In July the Department responded to 107 calls for service; 73 of which were medical calls, transporting 47 patients to area hospitals. The ambulance responded to Newfields for four medicals transporting three patients. Mutual aid requests were higher. We responded to Stratham, Exeter and Durham for building fires and station coverage. We also responded to Durham and Brentwood for motor vehicle accidents. It was a busy month for us with motor vehicle accidents as well.



The renovation project is at 90% completion; there's a slight delay with the doors and hardware installation. We should occupy the space in mid-August. Once we are settled into the space, we will host an open house for everyone to visit and see the improvements.



In July we had our annual boat operation training on the Lamprey River. This gave some of our new staff a chance to operate the boat and become familiar with the river.



I have attached charts with activity reports for the month of July.

Newmarket Fire & Rescue

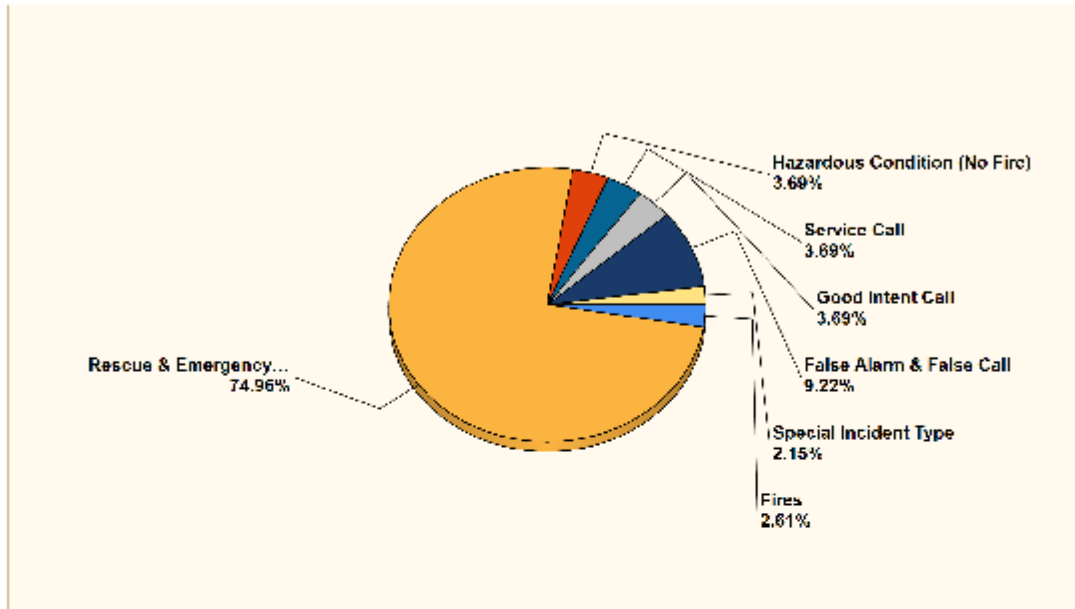
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	17	2.61%
Rescue & Emergency Medical Service	488	74.96%
Hazardous Condition (No Fire)	24	3.69%
Service Call	24	3.69%
Good Intent Call	24	3.69%
False Alarm & False Call	60	9.22%
Special Incident Type	14	2.15%
TOTAL	651	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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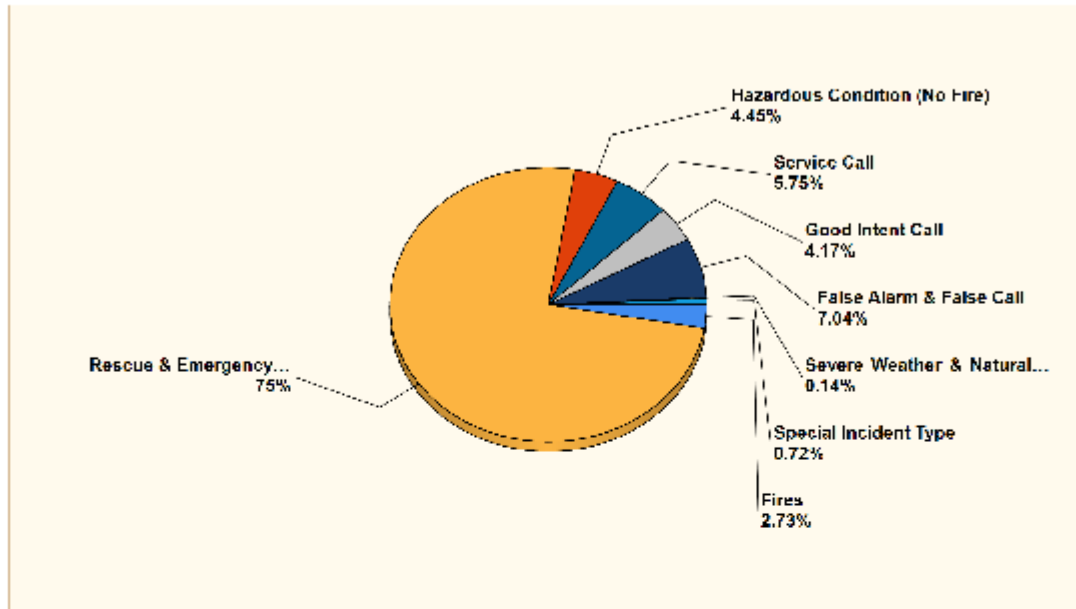
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	2.73%
Rescue & Emergency Medical Service	522	75%
Hazardous Condition (No Fire)	31	4.45%
Service Call	40	5.75%
Good Intent Call	29	4.17%
False Alarm & False Call	49	7.04%
Severe Weather & Natural Disaster	1	0.14%
Special Incident Type	5	0.72%
TOTAL	696	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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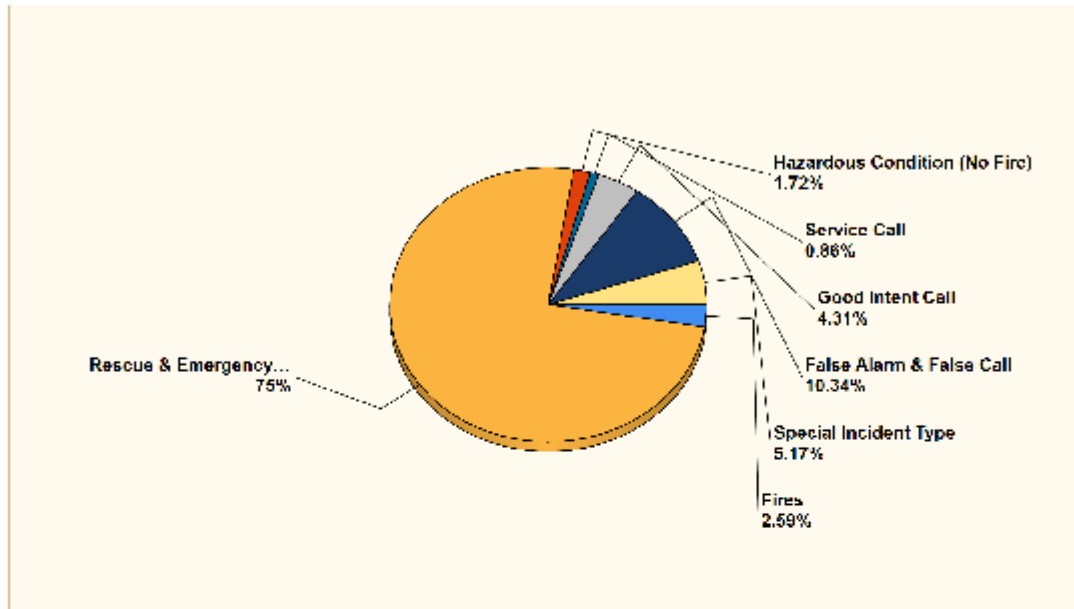
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.59%
Rescue & Emergency Medical Service	87	75%
Hazardous Condition (No Fire)	2	1.72%
Service Call	1	0.86%
Good Intent Call	5	4.31%
False Alarm & False Call	12	10.34%
Special Incident Type	6	5.17%
TOTAL	116	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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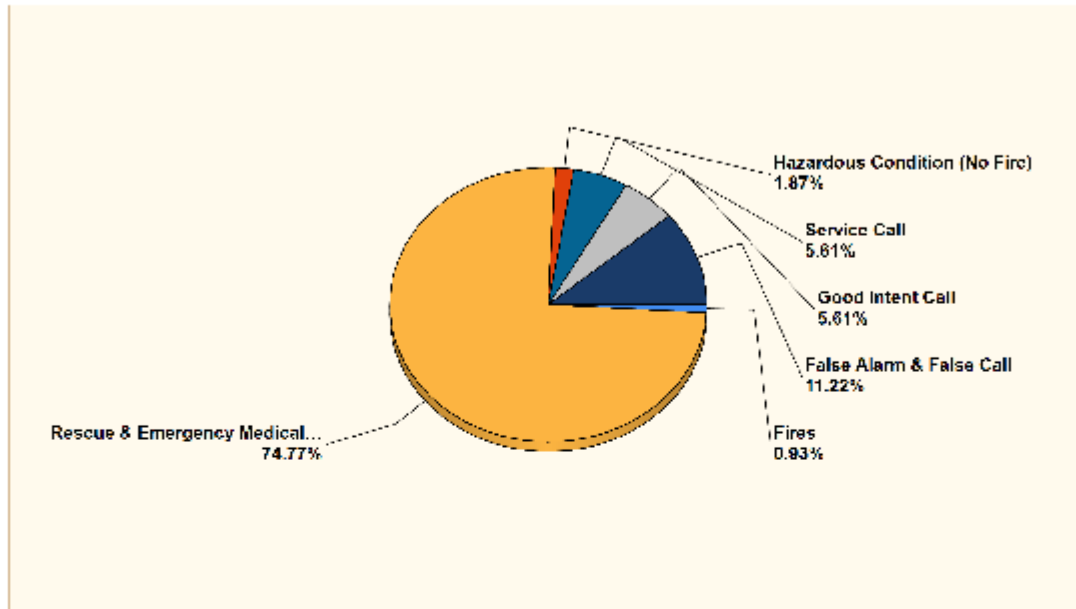
Newmarket, NH

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	0.93%
Rescue & Emergency Medical Service	80	74.77%
Hazardous Condition (No Fire)	2	1.87%
Service Call	6	5.61%
Good Intent Call	6	5.61%
False Alarm & False Call	12	11.22%
TOTAL	107	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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Newmarket Fire & Rescue

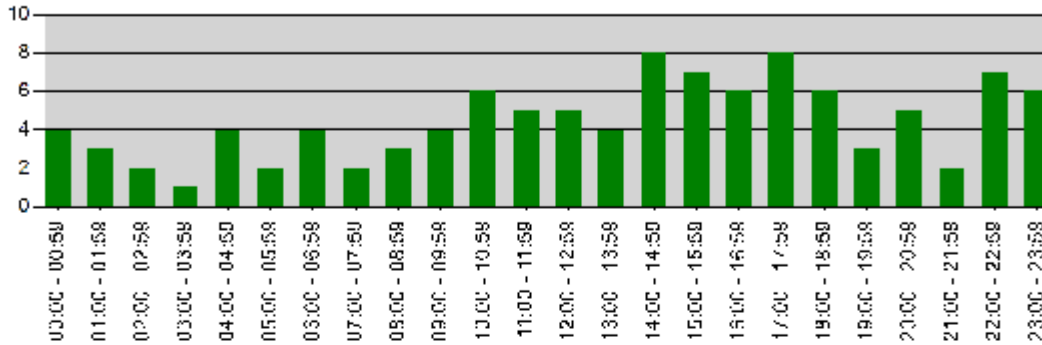
Newmarket, NH

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Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2023 | End Date: 07/31/2023



Hour	# of CALLS
00:00 - 00:59	4
01:00 - 01:59	3
02:00 - 02:59	2
03:00 - 03:59	1
04:00 - 04:59	4
05:00 - 05:59	2
06:00 - 06:59	4
07:00 - 07:59	2
08:00 - 08:59	3
09:00 - 09:59	4
10:00 - 10:59	6
11:00 - 11:59	5
12:00 - 12:59	5
13:00 - 13:59	4
14:00 - 14:59	8
15:00 - 15:59	7
16:00 - 16:59	6
17:00 - 17:59	8
18:00 - 18:59	6
19:00 - 19:59	3
20:00 - 20:59	5
21:00 - 21:59	2
22:00 - 22:59	7
23:00 - 23:59	6
TOTAL:	107

Only REVIEWED incidents included.

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Newmarket Fire & Rescue

Newmarket, NH

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Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 07/01/2023 | EndDate: 07/31/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
07/01/2023	2023-593	101 West	322 - Motor vehicle accident with injuries	1 - Station 1
07/06/2023	2023-610	275 Portsmouth AVE	652 - Steam, vapor, fog or dust thought to be smoke	1 - Station 1
07/07/2023	2023-612	5 Hilton AVE	651 - Smoke scare, odor of smoke	1 - Station 1
07/11/2023	2023-624	100 Durham Point RD	324 - Motor vehicle accident with no injuries.	1 - Station 1
07/21/2023	2023-658	114 Dover RD	571 - Cover assignment, standby, moveup	1 - Station 1
07/26/2023	2023-670	9 Swamscott ST	651 - Smoke scare, odor of smoke	1 - Station 1

Percentage of Total Incidents: 5.61%

AID TYPE: Mutual aid received				
07/02/2023	2023-594	1 Folsom DR	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/03/2023	2023-597	13 Stanom DR	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/03/2023	2023-599	7 Shady LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/10/2023	2023-619	290 Wadleigh Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/17/2023	2023-644	171 Lita LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/18/2023	2023-645	9 Grant RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/19/2023	2023-650	1 Jan LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/20/2023	2023-653	330 Ash Swamp RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/26/2023	2023-671	207 S Main ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/26/2023	2023-673	9 Grant RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/26/2023	2023-674	1315 Bennett WAY	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
07/29/2023	2023-684	290 Wadleigh Falls RD	113 - Cooking fire, confined to container	1 - Station 1
07/30/2023	2023-694	16 Nichols AVE	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 12.15%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

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Newmarket Fire & Rescue

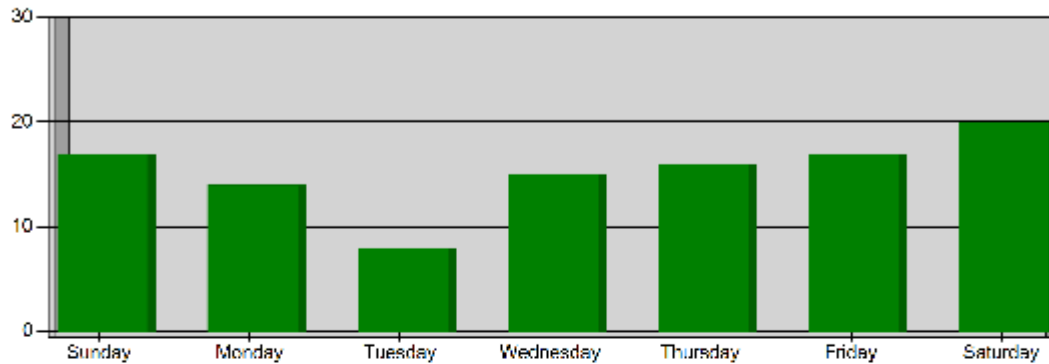
Newmarket, NH

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Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2023 | End Date: 07/31/2023



DAY OF THE WEEK	# INCIDENTS
Sunday	17
Monday	14
Tuesday	8
Wednesday	15
Thursday	16
Friday	17
Saturday	20
TOTAL	107

Only Reviewed incidents included.

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PUBLIC WORKS

When the paving was completed on Bay Road last month, we discovered a very dangerous steep slope that needed to be extended out, which was 400 LF along the roadway. I worked with the property owner to get a slope easement to extend the slope. We will also be installing some guard rail in this area to meet today's roadway design and standards.



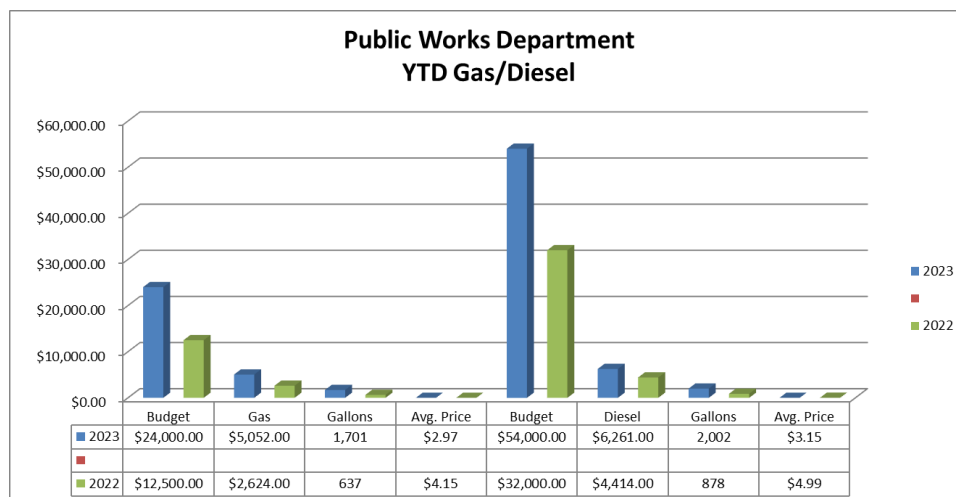
Crews have spent the majority of this month crack sealing several streets throughout town. The crack sealing program is something we have been doing for the past five years. This is a very important part of preservation of the pavement to extend the life of the roadway surface.



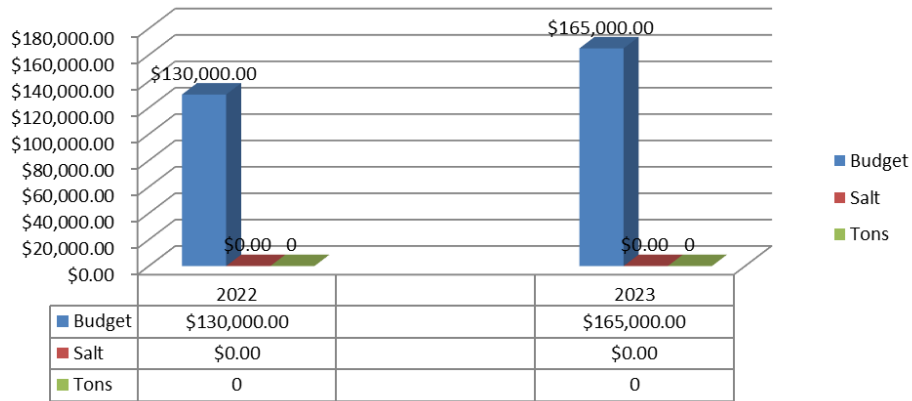
The department recently installed new signage on the entrances to town along route 108 that states we are a Purple Heart Community.



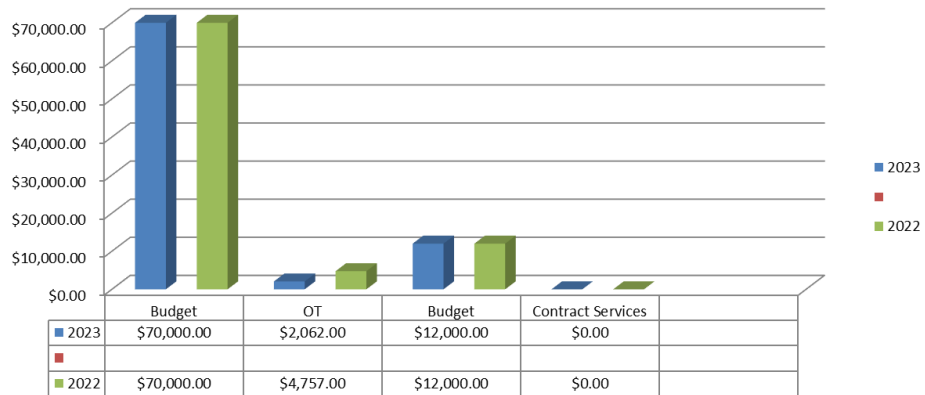
I have attached charts with activity reports for the month of July.



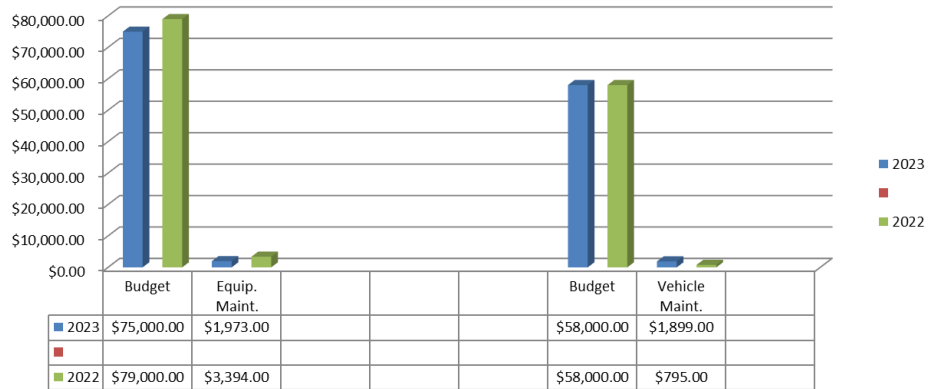
Public Works Department YTD Salt

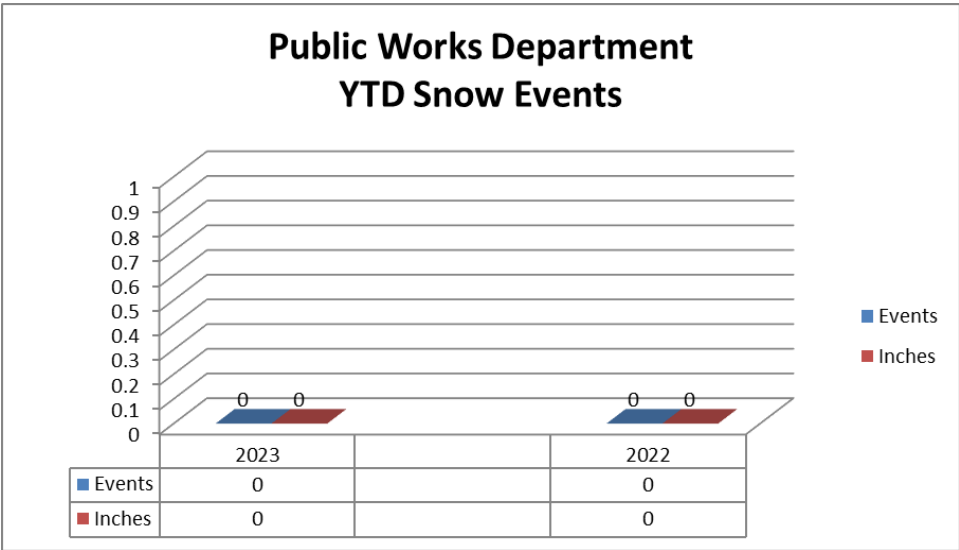
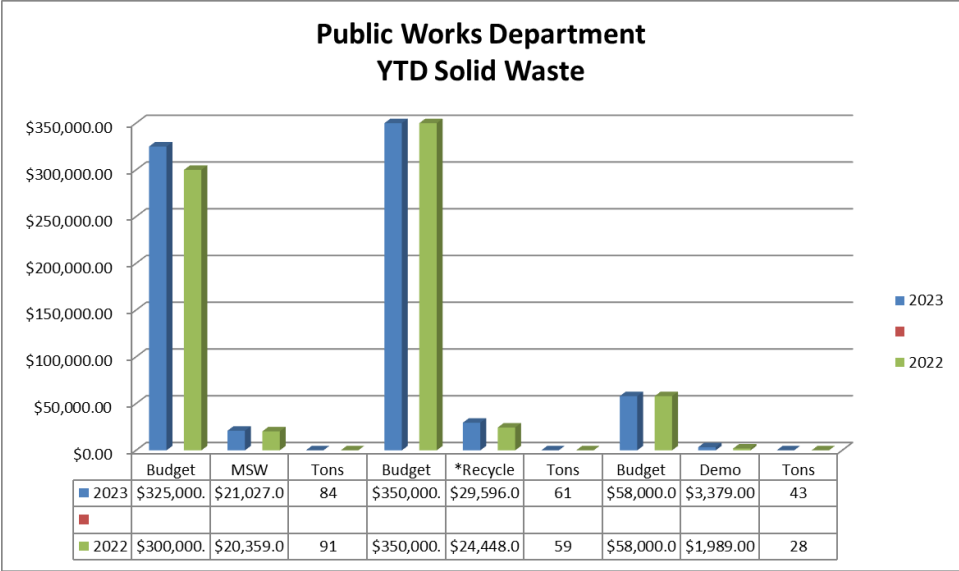


Public Works Department YTD Overtime/Contract Services



Public Works Department YTD Equipment/Vehicle Maintenance





ENGINEERING

In July I worked with DPW and Environmental Services staff to address several different areas around town where rain events resulted in severe erosion and/or washouts. Some of these issues require engineering analysis and contractor coordination to ensure that repairs fully address the cause of system failures and reduce/eliminate the likelihood of a recurrence. We are still working to resolve a few of these issues.

I worked with Bart McDonough, Director of Planning & Community Development (PCD) and Dave Evans, Code Enforcement/Health Officer to draft language for proposed changes to Chapter 32 of the Code of Ordinances to more clearly address the prohibition of illicit discharges to the municipal storm drain system. We will present these proposed changes to the Planning Board and Town Council in August.

I've been working with researchers from UNH that are investigating potential non-point sources of bacteria loading to the Lamprey River and, more specifically, to Moonlight Brook. I've coordinated with UNH to identify sampling sites that are accessible and help to bracket segments of the brook. The sampling and investigation is on-going and will hopefully help us to identify ways to reduce/remove bacteria loading in the Moonlight Brook watershed. Additionally, I received notice that our CWSRF pre-application submitted to NHDES for a Stormwater Planning project to build upon these efforts and help the Town meet MS4 requirements is included in the Project Priority List (PPL) for funding. The PPL will be finalized in the coming months and we anticipate that our project will be funded.

I've been working with Bart McDonough, Director of PCD, and representatives from the Conservation Commission, Riverfront Advisory Committee, and Strafford Regional Planning Commission (SRPC) to develop an improvement plan and funding strategy for upgrading aspects of Schanda Park and the downtown riverfront area. There are a number of proposed improvements that need to be coordinated and phased to compliment and build upon each other.

I've been supporting Environmental Services staff and Wright-Pierce in evaluating repair/replacement alternatives for the force main from the Bay Rd Pump Station. This includes assessment of the existing pedestrian bridge over the Lamprey River, near the Macallen Dam.

Projects

- MS4 General Permit Compliance
 - I updated the Stormwater Management Program (SWMP) documents/files. The updated SWMP is posted to the Town website.
 - I collected/tracked information regarding public education and outreach efforts related to stormwater management.
- Facilities Master Plan

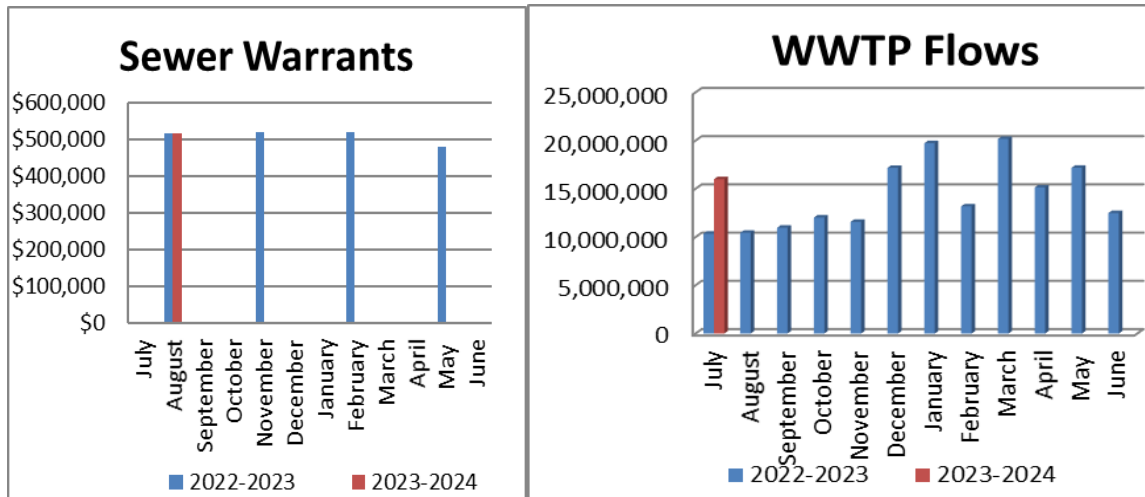
- The Town Manager and I met with Placework to discuss recommendations for facility upgrades and develop a matrix for project prioritization.
 - Placework is working to finalize recommendations and develop preliminary cost estimates associated with the selected projects.
- Intersection Improvements at NH108/NH152
 - Bart and I continue to work with SRPC to develop this project. We are exploring other funding opportunities and will work with SRPC to develop a pilot/demonstration project to trial potential changes in traffic patterns in the area around the intersection.
- Stormwater Asset Management
 - We have negotiated a scope of services and associated fee with Wright-Pierce for development of a Stormwater Asset Management Program, which will provide the Town with a valuable planning and decision-making tool for use in maintaining/upgrading stormwater system infrastructure.
 - NHDES has offered the Town a Clean Water State Revolving Fund (CWSRF) Grant in the amount of \$30,000, which will cover roughly 1/3 of the total project costs. The grant application has been approved and the grant agreement was executed on June 28th. We are finalizing our contract with Wright-Pierce for execution and will kickoff the project in September.
- Moody Point Stormwater Management
 - I worked with Underwood Engineers to develop a scope of work for the Moody Point Stormwater Management project. This scope of work has been reviewed by NHDES and we're working through revisions.
 - A CWSRF Loan Application, and supporting documents, was submitted to NHDES on June 28th.
- Ash Swamp Road Bridge Evaluation – **Nearly Complete**
 - Wright-Pierce has completed the bridge evaluation and submitted a draft summary report for Town review. They are recommending rehabilitation of the bridge deck and installation of guardrail to extend the service life of the bridge and allow time to budget/plan for a replacement project in the future.

Regional Collaboration

- I attended the Seacoast Stormwater Coalition meeting in July.
- I attended the Municipal Alliance for Adaptive Management (MAAM) meeting in July. There was a lot of discussion about the Residual Designation (RD) Authority process and how this may impact communities around the seacoast.
- I attended the Lamprey River Advisory Committee meeting in July.
- There was no Riverfront Advisory Committee meeting in July. I will miss the August meeting as I'll be away on vacation, but I will continue to attend committee meetings as needed and work with the committee to progress initiatives and projects.

ENVIRONMENTAL SERVICES DEPARTMENT

Wastewater Department



Wastewater Plant

The wastewater treatment facility treated 15.997 million gallons of water for July 2023. The facility removed 98% of the Biochemical Oxygen Demand and 99% of the total suspended solids. The facility discharges on average 2.7 mg/L of total nitrogen per day for a total of 360 total pounds of total nitrogen discharged for the month of July 2023.

The Wastewater Department received 571,980 gallons of septage for a total revenue of \$57,980 in revenue from septage for the month of July 2023. The Wastewater Department has received 571,980 gallons of septage for a total revenue of \$57,198 so far for the fiscal year 2024.

Septage			
Fiscal Year	2022-2023	2023-2024	Revenue
July	249,716	571,980	\$57,198
August	293,188		\$0
September	451,939		\$0
October	439,510		\$0
November	520,112		\$0
December	521,175		\$0
January	150,350		\$0
February	148,050		\$0
March	254,000		\$0
April	530,740		\$0
May	767,800		\$0
June	711,750		\$0
Total	5,038,330	571,980	\$57,198

Huber Press and Sludge Report

Press ran for - 25 days

Total hours operated – 331 hours

Total gallons pumped – 695,069 gal

Average feed sludge percentage – 0.74%

Average feed sludge temp – 25.9°c

Average filtrate percentage - 0.06%

Average filtrate temp – 25.5°c

Average capture rate - 92%

Average sludge solids percentage – 20.97%

Total monthly sludge tonnage – 91.32 tons

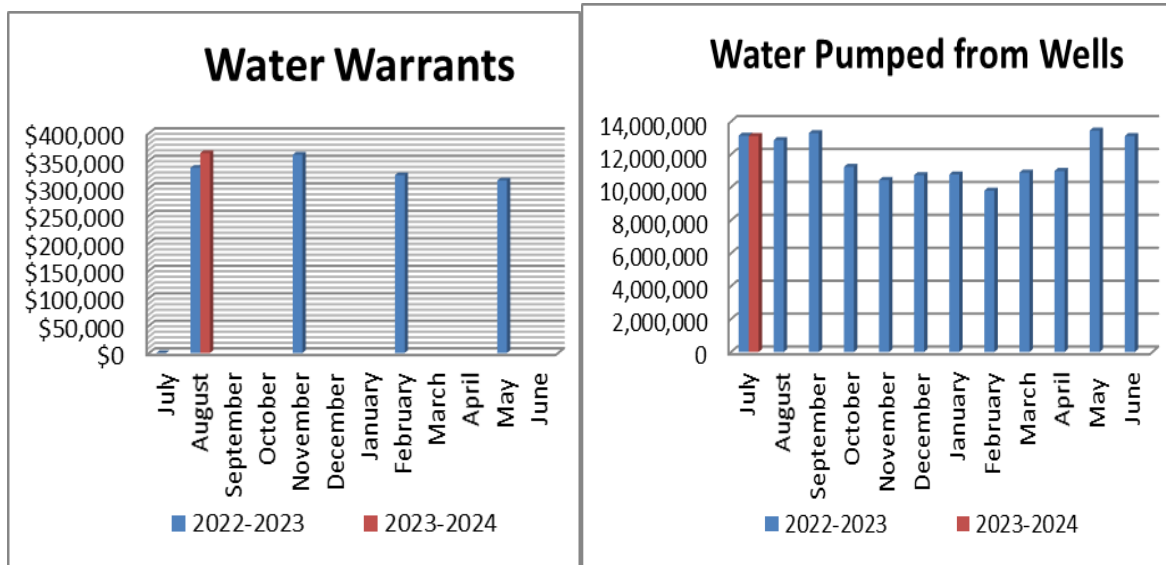
Bay Road Forcemain Repair Project is complete. The project was completed on July 17, 2023. The Sewer Department will begin the process of designing a Bay Road forcemain replacement.

The thickener project is progressing well. The project is scheduled to reach substantial completion by September 1, 2023, and final completion by October 1, 2023.

The Sewer Department videoed 50,000 linear feet of gravity sewermain this past spring. It was found that the sewer system needed \$1.7 million in sewermain repairs. The Department submitted a loan grant application to the State Revolving Loan Program. The Town was number five on the list for a loan of 1.7 million and loan forgiveness of \$612,000. The Town will need to pass a warrant article to be eligible for the loan and loan forgiveness.

Monthly Operations Report														
Newmarket WPCF														
Permit # NHG580013/NHG58A008														
July-2023														
Primary Operator Sean Greig														
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH		Fecal	Enter	Chlorine
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.	Colif.	ococci	Residual
1	.3852	.08	0.6	.3640						7.8	7.3	<2	4	0.00 0.00
2	.6982	.11	2.4	.6900						7.6	7.2	24	11	0.00 0.00
3	.8450	.41	1.6	.8860						7.0	7.4	8	3	0.07 1.44
4	.6938	.37	1.2	.7300						7.3	6.9	6	4	0.00 0.00
5	.6321	.29	1.4	.6550	263	3.2	325	3.8	2.3	7.4	7.0	<2	2	0.00 0.00
6	.5900	.17	1.5	.6010		4.4		3.8		7.3	7.1	1	5	0.00 0.00
7	.5228	.16	1.2	.5030						7.2	7.1	1	10	0.00 0.05
8	.4601	.20	0.8	.4360						7.4	7.2	1	8	0.00 0.00
9	.4747	.16	0.8	.4610						7.5	7.3	2	5	0.00 0.00
10	.5243	.18	1.8	.5450						7.2	7.2	<1	13	0.06 0.04
11	.4634	.01	1.1	.4960		4.0		4.0	2.6	7.4	7.3	<1	<1	0.00 0.00
12	.4627	.15	1.5	.4690		5.9		3.6		7.2	7.1	1	3	0.05 0.00
13	.4558	.14	1.5	.4220						7.2	7.0	2420	46	0.06 0.05
14	.4642	.12	1.4	.4940						7.5	7.2	2	8	0.00 0.05
15	.4546	.16	1.3	.4940						7.3	7.2	<1	2	0.00 0.00
16	.5759	.17	1.4	.5940						7.5	7.2	<1	1	0.00 0.00
17	.5768	.24	1.7	.5940						7.4	7.1	55	3	0.00 0.00
18	.5678	.15	1.6	.5820	349	7.0	361	2.4	2.9	7.3	7.1	<1	10	0.00 0.05
19	.5770	.27	1.7	.6180		6.2		2.6		7.0	7.1	3	12	0.00 0.00
20	.5167	.17	1.6	.5000						7.7	7.3	<1	10	0.00 0.00
21	.4974	.15	1.7	.5060						6.8	7.2	<1	6	0.00 0.00
22	.4473	.12	1.1	.4240						7.5	7.2	<1	<1	0.41 0.00
23	.4473	.12	1.0	.4240						7.5	7.3	1	<1	0.00 0.00
24	.4741	.12	1.6	.5070						7.0	7.2	1	1	0.07 0.00
25	.4437	.13	1.4	.4590		4.6		1.5	3.1	7.1	7.2	1	1	0.00 0.05
26	.4495	.13	1.6	.4590		6.4		1.5		7.5	7.3	71	12	0.07 0.07
27	.4329	.13	1.1	.4220						7.3	7.1	20	6	0.05 0.06
28	.4367	.10	1.4	.4220						7.5	7.1	<1	5	0.00 0.05
29	.4057	.07	1.0	.3880						7.7	7.3	<1	5	0.05 0.00
30	.3880	.08	1.0	.4168						7.7	7.3	<1	<1	0.00 0.00
31	.4219	.00	1.6	.4350						7.2	7.3	2	<1	0.00 0.00

Water Department



The Water Department is working on the following items:

1. New Lead and Copper requirements.
2. Water system flow modeling.
3. Energy optimization.
4. Water system Master Plan scope.

MacIntosh/Tucker Water Treatment Facility

During the warranty period, the acid room for the water treatment plant deteriorated due to acid fumes escaping the acid tank. The Water Department has been working with the engineer, tank manufacturer, and the contractor on a solution. The engineer and tank manufacturer have both agreed to each pay one third of the total costs to fix the acid room. The contractor has recently decided not to be part of the solution and has brought a legal suit against the engineer and Town for the monies that the Town are holding for warranty work. The Town has recently put the acid room repairs out to bid. Once bids are received and awarded. The Town will pay the contractor the difference of the amount the Town is holding minus the contractor's portion of the repairs. Which is one third of the total cost of the repairs.

PWS 1731010 - Newmarket Water Works						
Water Quality Monitoring						
Sampled By	BMT					
	Monthly Monitoring For			Jul-23		
Location	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	Total Coliform
Lamprey	7/12/2023. 0825	7.55	17.2	0.35	0.7	Absent
Racquet Club	7/19/2023. 0910	7.88	20.7	0.61	0.24	Absent
L+M	7/12/2023. 0855	7.59	19.2	0.4	0.56	Absent
Aubuchon	7/19/2023. 0930	7.63	20.9	0.5	0.54	Absent
Public Works	7/19/2023. 0945	8.07	19.7	0.67	0.43	Absent
Town Hall	7/12/2023. 0840	7.62	18.3	0.43	0.46	Absent
Well Site	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	
Bennett	7/12/2023. 1330	7.26	16.1	0.96	0.53	
Sewall	7/12/2023. 1350	7.43	18	0.12	0.7	
MTWTP	7/12/2023. 1407	7.66	14	0.14	0.51	
Bennett	7/19/2023. 1303	7.33	15.6	1.45	0.16	
Sewall	7/19/2023. 1327	7.25	16.5	0.22	0.33	
MTWTP	7/19/2023. 0830	7.88	15.6	0.12	0.28	

Water system bacteria testing for the month of July 2023 passed.

	JULY PUMPING TOTALS 2023								
Date	Bennett	150 gpm	Sewall	230 gpm	Mac	300 gpm	Tucker	275 gpm	
	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Total
1	13.4	120,062	13.1	180,870			6.1	101,000	401,932
2	10.0	95,212	10.5	144,880			9.9	163,301	403,393
3	10.8	97,443	10.8	150,130			8	132,600	380,173
4	14.0	125,983	12.0	166,250			5.2	86,200	378,433
5	12.7	113,321	12.6	174,480			7.4	121,500	409,301
6	12.2	109,427	11.7	160,930			9.6	159,100	429,457
7	13.1	118,006	14.5	200,650			3.7	61,100	379,756
8	16.2	146,346	15.8	218,740			7.6	125,899	490,985
9	17.9	161,309	18.4	253,660			3.3	54,000	468,969
10	12.9	116,232	11.4	157,450			7.4	121,600	395,282
11	11.8	106,323	11.0	152,460			9.4	155,800	414,583
12	12.0	107,722	12.0	165,560			9.3	154,700	427,982
13	13.3	118,911	12.6	173,340			7.3	120,500	412,751
14	11.1	99,732	11.5	158,760			8.9	148,100	406,592
15	11.1	99,161	12.4	171,780			9.3	154,800	425,741
16	12.8	114,512	11.3	156,380			8.5	139,670	410,562
17	8.7	77,901	16.5	228,750			7.7	127,810	434,461
18	3.4	30,553	16.6	229,560			11.2	183,910	444,023
19	4.7	42,687	13.4	185,530			10.8	175,130	403,347
20	5.1	45,272	17.2	237,880			6.8	111,620	394,772
21	10.6	96,686	11.6	212,410			6.9	111,999	421,095
22	12.5	112,580	10.8	149,200			7.8	128,200	389,980
23	9.9	89,020	13.1	180,990			10.2	164,640	434,650
24	9.7	87,109	14.9	206,350			11.5	188,550	482,009
25	11.7	105,135	10.8	151,000			9.6	156,070	412,205
26	13.5	121,700	9.7	134,490			12.3	200,600	456,790
27	16.0	143,489	10.7	147,480			8.7	141,210	432,179
28	10.8	127,825	10.7	207,290			8.1	133,180	468,295
29	13.5	110,549	13.5	167,860			9.1	147,230	425,639
30	17.2	154,273	15.2	209,676			4.1	68,330	432,279
31	10.8	97,050	12.1	167,210			10.9	178,000	442,260
Total	363.4	3,291,531	398.4	5,601,996	0.0	0	256.6	4,216,349	13,109,876
AVG. Day	11.7	106,178	12.8	180,709	0.0	0	8.2	136,011	422,899
Max Day	17.9	161,309	18.4	253,660	0.0	0	12.3	200,600	490,985

BUILDING SAFETY, ZONING ENFORCEMENT AND HEALTH

July 2023

July saw a bit of a slowdown, which was unusual. I think the slowdown was due in part to the wet weather and in part due to the fact that July is typically a vacation month. Most of the permits are now issued for the Chinburg subdivision located on Green Road and Summit Circle. Green Road currently has most of the units either complete or in construction phase with only three remaining units planned. Summit Circle has all but one unit in the construction phase.

There are several properties in town currently undergoing renovations and additions. There are a couple of projects currently in the planning stages that call for either adding a single family unit on the property or tearing down the current house and building a new one. With no other active residential subdivisions in town at the moment, I believe that the bulk of the permitting moving forward will be for additions, renovations, and one-off residential builds.

A few multi-family tenements in town are actively engaged in renovating their facilities, and it is a trend that I would like to see continue. Currently there are a few commercial projects including the renovation of the former McDonalds and the relocation and renovation of the former train depot.

This office was able to complete the project I discussed last month. We categorized the building permits issued from January 2021 through July 2023. Our current permitting software does not distinguish between a new house and the replacement of a roof. I wanted to better track the data and see exactly how many new single-family dwelling units, renovations/additions, garages, decks, etc. were being built. I also wanted to see what the total estimated value was for these projects and the amount of permit fees generated.

In 2022, there were 63 solar projects. The total estimated value of the solar projects were \$1,861,420 and brought in \$13,832 in permit fees. So far in 2023, there have been 23 permits issued for renovations and additions with an estimated value of \$1,345,849 and generated \$11,899 in permit fees.

In July, this office issued 41 permits, conducted 43 permit related inspections, and closed out 25 permits.

The breakdown of permits issued in July 2023, as reported by our permitting program:

Permit Type	Number of Permits	Revenue Collected
Residential Building	9	\$6,150.00
Mobile	0	\$0.00
Commercial Building	2	\$2,780.00
Municipal Building	0	\$0.00
Electrical	14	\$936.00
Plumbing	5	\$304.00
Mechanical/Gas	7	\$411.00
Miscellaneous	0	\$0
Solar	2	\$508.00
Pool	1	\$722.00
Demolition	0	\$0
Sign	1	\$50.00
Sidewalk Café	0	\$0
TOTALS	41	\$11,861.00

Complaints

This office received four complaints in the month of July. Two complaints dealt with mold and possible violations of the state's minimum housing standards found in RSA 48-A:14. In both cases, while there appeared to be some mold present, there were no violations of the state's minimum housing standards. Both state law and town ordinances do not discuss mold, and so in situations like this, I have to inform the complainant that it is a civil issue between them and their landlord.

Another complaint that came into this office was about a rats in the neighborhood and a dilapidated building. I visited the property with the dilapidated building and where neighbors thought the rats were originating from. I spoke with the owner of the property and asked for permission to inspect the premises. The owner would not allow me into the backyard, but I could still observe a good portion of it from the front yard. While the building was indeed in very poor condition, I did not see any accumulation of garbage on the property and felt that it was possible that the rats were originating from another location. The property owner agreed that the dilapidated garage needed to come down but did not have the resources to do so. I agreed to help the property owner find funding solutions, but to date, have been unsuccessful. The next step in the process, if funding is not found, is for the building to be declared unsafe and the town may step in and remove the building with a lien placed on the property.

The last complaint the office dealt with concerned unpermitted work that may not have been completed to code. I was able to conduct an inspection of the work and found that the work did require a permit and that some of the construction practices did not appear to code. I issued a Notice of Violation to the property owner stating that they would need to get an after-the-fact permit and that a New Hampshire Licensed Structural Engineer would need to inspect the work and provide this office with a report. The property owner applied for the permits and submitted the report. The findings of the report indicate that the construction was structurally sound and that no modifications would need to be made. The matter was closed.

New Violations/Complaints for the Month of June:

Nature of Violation / Complaint	Findings	Current Status
Violations of the minimum housing standards in RSA 48-A:14	No violations present	Closed
Trash/garbage accumulation and dilapidated structure; possible rat infestation	No trash/garbage visible and no signs of a source of the possible rat infestation. Building in a state of dilapidation.	Trash/Garbage/Rat issue closed. Working with the property owner to remove the dilapidated building.

Violations of the minimum housing standards in RSA 48-A:14	No violations present	Closed
Work without a permit	Work performed without a permit and not done to code.	Closed

Open Complaints/Violations from Previous Months:

Nature of Violation / Complaint	Findings	Current Status
Violations of the minimum housing standards in RSA 48-A:14 and possible structural issues.	Violations of the minimum housing standards present. Possible structural issues.	Property owners submitted a plan for remediation and have started to address the issues. Several permits issued.
Septic Failure	Inspection of the premises confirmed septic system in a state of failure.	Issuance of a Notice of Violation and Order to Abate. Septic tanks capped to prevent further discharge of septic effluent into the environment. One property submitted a septic design to the state. Water service disconnected due to failure to submit a septic design to the state; water service will resume once a plan is submitted.
Violations of the minimum housing	Potential issues present.	Passed final inspection. Matter closed.

standards in RSA 48-A:14.		
Junkyard	Possible junkyard on site	Waiting for property owners response to inspection request
Violations of the state's minimum housing standards	None at this time	Waiting on property owners response to inspection request
Commercial activity/junkyard	Possible commercial activity on site. Junkyard present.	Sent letter to property owner requesting the commercial activity to cease and to clean up the property.

The ongoing septic issue is getting closer to resolution. One property submitted a septic design to the state and is currently going through the approval process. The second property, with the disconnected water, is close to submitting a design to the state.

One of the properties with violations of the state's minimum housing standard passed final inspections and the matter closed. The second property with violations of the minimum housing standards is still working on addressing the issues and permits have been issued for the work.

This office is still waiting to hear back from the property owners to allow for an inspection of the premises. One property is potentially a junkyard while the other property may have violations of the state's minimum housing standards.

The property with the commercial activity/junkyard was issued a letter requesting the commercial activity to cease and to clean up the property. This office has not received a response from the property owner. This office is aware that the property owner may be looking to sell the property and the situation will require this office to keep a closer eye on the property.

Zoning Board of Adjustment

The Zoning Board of Adjustment met on Monday, July 10, 2023 at 7 pm in the Town Council Chambers. Before the ZBA was:

1. An application for a special exception from Section 32-87(4)(b) of the Newmarket Zoning Ordinance, requested by Charles & Carole Smart, to permit the installation

of a propane tank in relation to the setback requirements established when the subdivision was approved. The lot is located at 181 Grant Road, Tax Map R7, Lot 8-4, Zone R1.

After testimony by the applicant, a public comment session, and board discussion, the ZBA voted to grant to the special exception to Charles & Carole Smart by a vote of 3-0-0.

Respectfully submitted,

David Evans
Code Enforcement Officer and Zoning Administrator
Local Health Officer

COMMUNITY DEVELOPMENT

Month in Review

The month of July saw a new development application filing submitted to the Planning Board (“Board”) for their consideration that proposed a 32-Unit Elderly Affordable Housing Building with associated infrastructure, landscaping, and parking facilities located on property with an address of 242 South Main Street. The Board accepted the application as complete, determined no regional impact would occur if the application were approved and opened the public hearing. Many neighborhood residents and stakeholders were present at the meeting who expressed their concerns for the project, namely over traffic and pedestrian safety; scale and architectural design of the building; adverse impacts to surrounding property values; landscaping buffering; wetland / stormwater impacts; and location of parking lot facilities relative to abutting properties. Ultimately, the Board determined that a site walk, which occurred on July 29, 2023, and a Technical Review Committee meeting were needed in order to further better understand the characteristics of the property and help resolve the engineering and zoning issues before the Board would vote on the application. Accordingly, the Planning Board continued the application’s public hearing to their August 8, 2023, meeting.

The Board also approved a site plan modification for property located at 3 Rockingham Junction that sought approval to relocate the proposed building, reduce its footprint and expand the parking area. The Board held a public hearing and was presented a plan appearing to be designed with the total impervious surface coverage under the threshold for stormwater review and the overall impact (use / building coverage) of the development less intensive. It was noted that the applicant intended on allowing people to park in the existing lot on the site to access the Rockingham Recreational Rail Trail. The Planning Board approved the application with the condition that the impervious surface area of the new driveway / parking lot be confirmed in order to determine if an additional stormwater review is required.

The Planning Department is working out the final details with Strafford Regional Planning Commission (“SRPC”) to assist the Town in helping facilitate the zoning reform initiative along North Main Street. The plan to date calls for SRPC to do the community facilitation portions of the project while subcontracting out the design and land use amendments to another firm (firm to be determined at a later date). Further, the Planning Department has had advanced talks with SRPC on partnering to update the Town’s Master Plan. The draft contract is expect to be in hand by the first week of August and a resolution sent to Town Council to approve the contract and expend funds from the Master Plan capital reserve fund in September.

The Capital Improvement Program (“CIP”) Committee did not meet this month but has in receipt proposals form most of the Town Departments seeking to add funds into their respective capital reserve funds. It is anticipated that the review of those proposals shall commence during the latter half of August and finalized by September 15, 2023, as is required by the Town’s ordinance.

Financials

Fiscal Year	Budget(\$)	MTD Transactions (\$)	YTD Transactions (\$)	Balance (\$)	Spent (%)
2024	158,086.00	7,155.76	7,155.76	149,930.	5.20
2023	155,496.00	9,309.10	9,309.10	147,187	5.90

FINANCE

1. As of this writing, year-end processing is ongoing which has pushed month end processing back for the month of July. Year-end processing will be completed on August 18th and accurate July month end numbers will be available at that time. We apologize for this inconvenience and will provide current, accurate financials as soon as they are ready.
2. In terms of cash, the town ended the month with over \$15 million in the General Fund bank account. The average collected balance for the month was \$17.5 million. In the prior year the town's General Fund account balance was just over \$14 million, with an average collected balance of \$16.5 million.
3. As part of year end reporting, the Trust Fund Trustees and Finance Department are working with its investment bank (Citizens/Clarfled Wealth Management) to reconcile the various trust fund accounts (Common Trusts and Capital Reserves). This is in preparation for reporting to the State of NH on September 1st via the MS-9 and MS-10.
4. Upcoming in August we will be conducting trainings on various the Munis system modules for the support staff who assist with purchasing and accounts payables data entry. The town will be upgrading the Munis ERP system from version 2019 to 2021. Although there are minor user interface and process changes in the new version, we have engaged the Tyler Technologies training staff to the staff is comfortable with the change ahead of the upgrade scheduled for September 28th (Train instance) and 29th (Production instance). The Test instance was upgraded a couple of month ago for people to log into and engage with the system, see any differences, practice, and develop questions for the trainers. The goal is to be familiar enough with the system to minimize typical upgrade issues.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$297,016	\$11,686.11	\$11,686.11	\$227,683.89	23.3
FY2022	\$296,564	\$14,290.49	\$14,290.49	\$282,273.99	4.8

INFORMATION TECHNOLOGY

Information Technology:

1. During the month, IT received 14 user support requests totaling 13.38 hours of service time. The calls were up slightly from June with requests ranging from updates, network access assistance, PC installation, software support, memory, and storage space alerts.
2. One area not reported on as part of normal IT support is Munis. July saw a spike in Munis support activity due to the forthcoming upgrade from v2019 to v2021. That support has been for training which is continuing into late August. Additionally, the Environmental Services Department required support to get the quarterly utility bills printed and mailed to rate payers. Munis' support has been decidedly subpar on this issue with the problem continuing into August.
3. New security appliance software was purchased and installed for our firewall/VPN devices. New telephones and lines were ordered and installed for the library as were new PCs.
4. Upcoming for mid to late August/ early September, additional phones and PCs will be installed in the newly completed Fire Department second floor. As part of the project, network cabling was run to accommodate for computers, telephones and WIFI. The library is scheduled to be integrated into the town's fiber optic network in early August as well. Finally, the Exacqvision security camera server in the Town Hall IDF will be replaced due to a faulty hard drive and other issues.

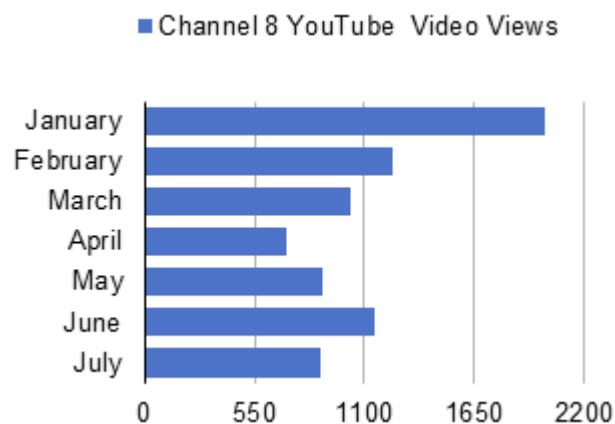
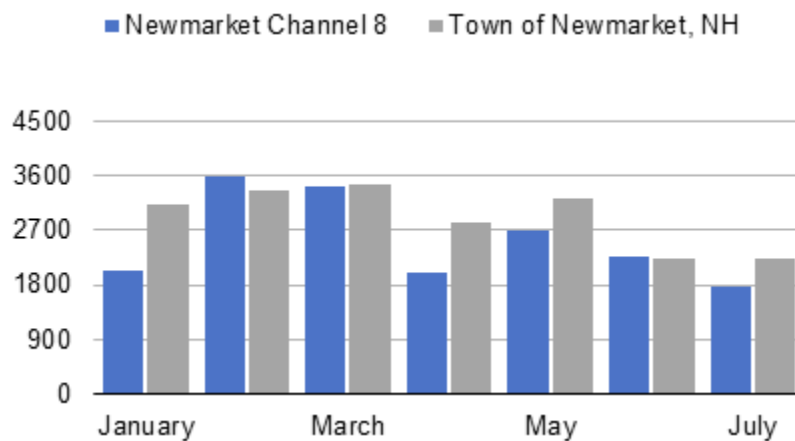
Multi-Media Services:

In the month of July, Comcast changed Newmarket Channel 13 to Newmarket Channel 8. This resulted in Media Services working quickly to change its social media handles, titles, and town website information to indicate the new condition.

The Media Services team worked with Councilor Brian Ward to kick off a new video series: *Council's Corner* intended to highlight the Newmarket Town Council and what it does. In addition, 5 events and meetings for the Town of Newmarket and the Newmarket School District were covered; with most of the events being live streamed to social media as well as on Newmarket Channel 8. The Newmarket Newsletter was also distributed each Friday morning in the month.

In July, Newmarket Media Services posted 17 times to social media on the Newmarket Channel 8 Facebook page as well as the Town of Newmarket Facebook page. The posts consisted of live streams of events and meetings, the Newmarket Newsletter, and notices to the community. This resulted in reaching 2,222 people of the Town of Newmarket page and 1,770 on the Newmarket Channel 8 page. The Newmarket Channel 8 Facebook page received 74 visits and 2 new page followers. The Town of Newmarket Facebook page received 389 visits and 8 new likes.

On the Newmarket Channel 8 YouTube channel, 6 new videos were added and we reached 5,255 people. This resulted in us receiving 884 views to our channel from 555 viewers. We also gained 3 new subscribers and had 34.3 hours of people watching our content.



The Newmarket Newsletter was sent out 4 times in the month. During which time we had an open rate of 52%. This was 12% higher than the industry average. The Newmarket Newsletter was sent out to 8,646 emails and was opened 4,044 times. Our partners in this effort are often the Newmarket Library, Newmarket Recreation, and Newmarket Historical society who all provide interesting content for readers.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2024	\$266,075	\$13,480.12	\$13,480.12	\$150,474.02	43.4
FY2023	\$247,422	\$11,036.43	\$11,036.43	\$190,836.01	23.2

Note: the numbers are the MIS and CH.13 budgets combined and preliminary as finance is currently engaged in year-end processing as of this writing.

TOWN CLERK – TAX COLLECTOR

TAXES		
Total Committed 2023	\$13,451,764	Tax 1
Total Uncollected 07/31/23	\$580,080	

TAX LIENS	2022	2021
	Deed 2025	Deed 2024
Property Tax	117,896	169,701
# Properties Liened	26	34
Uncollected 7/31/2023	56,161	22,054

TOWN CLERK REVENUE (7/1/22 thru 5/31/23)

	Year End 6/30/23	Year End 6/30/22	
Motor Vehicle	137,965	138,825	0.96% decrease
Town Non-MV	15,257	13,220	14.54% increase
State	51,400	47,878	7.36% increase

- Daily activity steady
- 2023 First Issue Property Tax Bills were issued
 - Due Date: 7-6-23
- Dog Licenses Due April 30th
 - 1,366 dogs licensed as of June 30th; Approx. 1,400 dogs total

RECREATION

Personnel & Seasonal Staff

Goodbye and Good Wishes to Kim Tilton: It saddens us greatly to announce that our long-standing Active Adult Program Director for the Sunrise Sunset Center, Kim Tilton, will be leaving us. Her last day will be August 11. This is a huge loss for the department as Kim was very independent and is responsible for much of the success of the Sunrise Sunset Center. Already, we have received several calls from our senior population/participants of the center's programs letting us know of their concerns regarding the operation of the center once Kim is gone. The Rec staff is addressing these concerns as best as possible while also trying to run a summer camp program of 250 children. We hope to hire her replacement soon, to eliminate these concerns.

A Going Away "Aloha" Luau Party for Kim has been scheduled for Wednesday, August 23 at Aqua Land Splash Pad Gazebo from 12:30pm – 2pm. Lite desserts will be served. All TC and Town employees who wish to join are invited, as well as her active adult senior fan club.

FT & PT Personnel Recruitment: Now that summer is up and running... we are looking at our PT fall season and the personnel we will need to run all our fall and/or full school year programs. We will be recruiting for the following FT & PT positions starting in August: PT staff for our Play & Stay after care program, PT ballet instructor, PT Rec Soccer Coordinator, and PT Front Desk personnel, & PR Specialty Program Coordinator.

Administrative Projects:

Currently working on CIP, Recruitment of Fall Personnel, and the Budget for next year.

Sponsorships & Donations:

We received a total of \$5500 in straight sponsorships/donations specifically for the Backyard Bash, however, \$2500 of the that amount (already reported earlier this year) was taken from our 2023 \$5500 sponsorship that we received from Kennebunk Savings which in total sponsors 4 different special events the Rec will be running in 2023 – one of which is the Backyard Bash.

Grants Opportunities:

Friends of Newmarket Rec has a 501C3 status and were asked at their last board meeting to investigate Corporate Grants opportunities that the Rec may qualify for. We are also looking into the assigned at last month's Friends of National Fitness Campaign: The Recreation Department is also looking into the second round of the CDFA – Community Center Investment Program, as we did not think we would qualify for the first round.

REC Community Events:



Arts in the Park Summer Concert Series: The summer concert series kicked off this month on July 11 with the Rico Barr Band, a returning band that played a mix of fun upbeat music from the 70's to today. Unfortunately, our luck this summer with the rain and poor weather conditions on Tuesdays affected the second show of the series, which was Truffle, a longtime favorite of the community. However, our friends at the Millspace offered to host the show inside and we ended up having a good turnout, despite the heavy rain going on outside. Our 3rd show of the series was the

Boston Accents, a returning band that plays upbeat rock hits. Luckily this show had great weather and an awesome turnout, making \$72 in our donation hat which is the most we've made this summer in one night. The Arts Culture and Tourism commission has continued to put on their awesome photo contest, called the GR8 Days a Week Summer Discount Series card, which gives patrons discounts at local Newmarket eateries.

Upcoming Events – Save the Dates:



Backyard “Bash”, Backyard “Bunt”, or perhaps the Backyard “Splash”. As many of you may be aware Mother Nature threw us a curve ball on the scheduled day of the Backyard Bash. In an effort not to be defeated we laid down a Bunt “pivoted” and postponed the date to Monday, August 7th to what we thought would be a sunny day! The rest of this story is history, and we will save the event report for our August Report.

Halloween Haunt: Save the Date – October 28, 2023. Please note, this is a week later than the last two years. The previous two years the Saturday before Halloween was too close the actual Town Trick or Treating days.

Projects, Equipment, Facility Use and Rentals

Sound System for Leo Landroche Complex: During the month of July, per Tim Cremen recommendation, the Rec purchased a high-end portable sound system with revolving money. We used this system at the Backyard Bunt, and it worked very well. Unfortunately, it did not have the capacity to broadcast across the field like we wanted. We are still looking into a permanent broadcast system for the entire complex. This new portable sound system will be available for any town event where it is needed and makes logistic sense to use.

Sign for Terrace Drive Entrance: We are waiting to get approval of the sign from the HUD board for the new sign at the end of August. Stay tuned.

Kayak Rentals: July was slower for Kayak rentals with 13 for the month. We continue to primarily rent out of Schanda and Piscassic. We have seen an increase in inquiries in slip rentals for residents to store their personal Kayak. Though we have a new rack at Piscassic, most of the slip inquiries are out of Schanda where we are already booked for the season. This is something we may reassess for next year.

Facility Rentals: The month of July brought in 30 gazebo birthday party rentals at the Aqua Land Splash Pad. The weekend time slots sold out so quickly that families started renting the gazebo during the week for their parties. In addition to the gazebo rentals some families have purchased party packages through the Aqua Land concession stand as well. The Beech Street extension building was only rented once this month for a party, and then rented for a week for a theatre group's rehearsal space.

Youth Programming



Camp Wanna Iguana: Camp Wanna Iguana kicked on the first week in July. We have 228 kids enrolled in the full day Camp. This year's Summer Camp theme is Time Travel and every week the campers have loads of fun being transported via our creative afternoon special events. They first traveled to the Ice Age and played the Ice Bucket Challenge, then Came the Medieval Times and hosted a King Richard's Fair, followed by "I love the 70's & 80's" and played games like Twister and Pac Man! They even ventured back as far as 40,000 years ago to Atlantis and played our Under the Sea eating contest. During Ancient Greece week, campers came to camp wearing white togas only to go home quite colorful during our annual color wars game. Our summer camp program also sends campers to various field trip locations around the Seacoast. They have gone to the Movies, Off the Wall Kids, Cowabungas, New Castle Commons, Hilltop Fun Center, Water Country, and Xtreme Craze! Each Rec group has two trips to the Durham Pool scheduled as well. Our Teen Turfers have gone on a variety of Impromptu trips as well. Unfortunately, Mother Nature has dealt us quite a few rainy days and have had a handful of days forcing us inside the Rec and Café/Band room of the NJSHS. We are fortunate to have the additional rooms provided by the school and it continues to remind us how much we would benefit from more space at the Rec center. Overall camp is going very well so far, and we look to continue that momentum through the summer.



Other Summer Programs: Each summer the Rec typically takes a break from all after regular school programs, however this summer we were approached by dance instructor Miss Hope to add in a few 5-week dance programs as well as an adult drop-in program. The Summer Dance Party program for 5-to-7-year-olds ended up with 11 participants, some of which were new participants. Hope's Contemporary for 8-to-11-year old's, Hope's newest dance program ended up with 5 participants and the 1st adult drop-in program ended up with 15 adults. The success of the adult drop-in program was a pleasant surprise as the Rec Department is always trying to expand the age groups on all of our programs. We are excited to continue this adult drop-in dance program once a month for the fall, as well as the other dance programs Miss Hope is going to teach.

Looking Ahead to Fall Programs: While summer camp continues to run smoothly, the Rec Department has been preparing for registration to open for the fall programs. Returning annual programs like our Discovery Squad, Dance Programs, and more are going to be open for registration on Friday, August 4th. Art instructor, Miss Erin is adding a ton of new art programs this fall for an expanded age group range. She will be offering classes like Oodles of Doodles for Pre-K, to Art Explorations for Kindergarten and 1st graders, a Kid's Art Academy program for middle schoolers and a Calligraphy program for adults. The Rec has also been taking phone calls from families that are anticipating signing up for Miss Heather's Preschool Playgroup program, registration will be open on August 1st for this program specifically as we believe it will sell out quickly.

Fall Rec Sports: Prepping for our Fall Rec Sports has also begun! We are gearing up for another Season of Saturday morning soccer as well as Flag Football/Cheer. We will be looking to get the soccer shirt order in earlier as many of the sizes and colors were limited last year. We are in the market for a Soccer Program Coordinator to help run the three sessions and as always, some Parent Coach Volunteers. Flag Football is largely dependent on the NJSHS practice/game schedules. We are looking to shift the day to Wednesdays as that appears to be the evening of least resistance. Last year we ran into struggles with the A field conditions and we had to utilize both fields for lights. Ideally, we would like to fit games onto one set of lights but given the rainy summer we are anticipating similar issues.

Preschool Sports: Our *High Five* Sports program continues to be one of our most popular school year programs. It is not only a MAJOR for families in Newmarket, but we cater to many families residing in several towns that surround us. This program is definitely a feeder program to many other programs that we offer. To give you an idea of just how popular this program is... we opened our High Five Soccer program last Monday and it was sold out by the end of the day with 45 children registered, including over 28 kids on the waiting list.

Sunrise Sunset Activity Center



Special Activities: The Sunrise Center hosted several large group activities in July including a day trip to Lake Wentworth for our members to enjoy a day by the water complete with a BBQ picnic and s'mores. Our Annual Moe's Picnic at Stratham Hill Park was a big hit with over 30 people dining on the classic Moe's Italian Sandwiches on a perfect summer day. The North Hampton Bandstand trip was another special night out with music and a BBQ supper for

20 of our members. Our Trail Walkers Club explored the new trails at Burley Farms in Epping for an early morning hike in July. Although the night before was one of the many stormy nights and the paths were saturated, everyone enjoyed this new SELT property and there was talk of returning for an early morning bird watching trek.



Paddles Club: We hosted a Mix and Mingle event at Schoppmeyer Park for the newly formed Paddlers Club with a visit from a Coast Guard Petty Officer speaking to us on kayak safety. The group also launched their kayaks at Adams Point for an early morning paddle to explore the Great Bay area.

Munch & Learn Series: We invited Joan Marcoux to the center to present assistive technology for hearing and sight impaired individuals as part of our Munch'n Learn series. Joan provided a vast amount of useful information to those that attended the event.

Groups & Clubs: The quarterly group Trivia Game took place in July with over 20 participants split into four evenly matched teams vying for first place and our new Mahjong group is gathering more interest each week, now with 8 players making up 2 tables. The Caring Connections Women's Group has been meeting each week with a variety of topics engaging in meaningful conversations and the Global Grooves Dance Fitness class continues to gain interest with world music and fun dance moves.



Random Acts of Art: Erin's Monday Craft Class has been offering the crafters calligraphy, painting & drawing and other creative opportunities to expand their skills. The group has been busy working on projects for the upcoming Fall Craft Fair at the Sunrise Center.

Respectfully submitted by

Aimee Gigandet – Recreation Director and the Rec Staff.

WELFARE

This report will be added separately.

LIBRARY

A report will be forthcoming.